

**NORVA Business Meeting**  
**Monday, May 12, 2008**

**Minutes**

**Attendees:** Christy Bartley, Jared Bartley, Joe Stavisak, Annabel Khouri, Barb Ferris, Mary Lou Haag, Karl Benz, Kevin Griffith

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**I. Approval of Minutes from April 21st Meeting**

**II. Treasurer's Report**

- Interest from checking account and dues are about \$600 for 2008; expenses total \$3,463 for partnership projects, Trinity meal, dues to NPCA
- Money paid to PC Partnership is delayed getting to volunteers in the field. Point forward we may consider a way to circumvent the system to get the money to the volunteer more quickly.
- Currently all NORVA money is in an interest-bearing checking account. In the past we have put money in a CD. Group agreed to put \$15,000 in a 1-year CD with hopes of getting at least a 3.5% interest rate.

**III. Committee Reports and Updates/Old Business**

Service Projects

- Sunday Meals: For the past 6 months, NORVA has spent \$900 to sponsor the meal (\$150/month). We are currently paying on a monthly basis to support the meal. NORVA has a \$300 credit from volunteers attending Food Bank trainings (Barb to check with Paula to ensure we were credited for this). Any volunteers who go to a future 1-hour training, NORVA receives a \$100 credit towards food for the meal.

Membership

- Membership list from NPCA: Mary Lou has access to the list now and will ensure that the members of the board also have access
- PO Box: not going forward with this. Mail will still go to Kendra.
- IRS Form 990 E-postcard (Kendra taking care of this)
- NPCA re-affiliation status

Community Outreach

- Kevin went to the Friends of World Food Program and talked with someone about having speakers for future events. Currently they are not at the point of having events.
- Cleveland Council on World Affairs: Mark Santos is the new leader. They have been interested in doing something with us. Let's keep them on our radar screen.

Social Activities

- Parade the Circle: June 14th, need volunteers, contact Amy Tomon [narvaq@hotmail.com](mailto:narvaq@hotmail.com) to get involved

- Founder's Day: tabled
  - Nomination party/picnic update: Chicago recruiting office cannot give us the list of people leaving for service unless their office is involved in the event. Christy will try to arrange a date for a party with the Chicago recruiter.
  - Upcoming happy hour: May 22<sup>nd</sup>, Great Lakes Brewing Company, 6 pm
- Fund Raising

- Air Show update: no air show opportunity for us this year; they have already met their volunteer needs
- Concession stand at Indians game is a big commitment for our group (9 people for 12 games and attend a 4 hour training)
- Calendars: PC calendars from Madison RPCV group. Group agreed to purchase 150 calendars at \$4 each and try to sell them for \$10 at future events and in our workplaces.
- Other potential opportunities to be discussed at future meeting:
  - Sandy Miller (her daughter Rachel is in PC in Benin and NORVA gave money to Rachel's project): idea to make pottery and sell tickets to an event, serve soup and food and then participants get to take the bowl home
  - Water stop at the Cleveland marathon or at the triathlon

#### Funding Projects

### IV. New Business

#### Web Site design and content considerations

- Annabel has contacted web master of current site. Group agreed to pursue working with the current web master to update the current site. Annabel will lead efforts to build relationship with the web master and find out about gaining access to update it on our own, if possible.
- Group brainstormed ideas and would like to see some of the following elements in the site:
  - Updated calendar
  - Donate button (using Network for Good perhaps)
  - Service projects page
  - Monthly board meetings with agendas and minutes
  - Pictures
  - Sign up for online email list
  - Blog/forum/post video
  - Links to other sites

### Next Meeting

Wednesday, June 18<sup>th</sup> at 6 pm

Location:

Aladdin's

6901 Rockside Rd

Independence 44131 (on corner of Rockside and 77)