

**NORVA Business Meeting**  
**Monday, April 21, 2008**

**AGENDA**

I. Welcome and Introductions

Attendees

Annabel Khouri  
Christy Bartley  
Jared Bartley  
Mary Lou Haag  
Amy Tomon  
Carolyn Myers  
James Djunaidy  
Boyung Shim  
Angela  
Kevin Griffith  
Kendra Daniel  
Barb Ferris  
Natalie Elwell  
Maureen Gallagher

II. Approval of Minutes from March 24<sup>th</sup> Meeting

III. Committee Reports and Updates:

a. Membership: Mary Lou Haag

- i. Membership dues need to be sent to NPCA; Kendra will complete the form and send the check (\$25)
- ii. Membership list is out of date; Mary Lou contacted Ann Baker to try to get list updated
- iii. Membership dues will be due January for year following
- iv. E-postcard on IRS.gov to file tax form: Kendra
- v. Should we get a P.O. Box?
- vi. Membership picnic idea (also a welcome back or send off)

b. Service Projects: Maureen Gallagher, Natalie Elwell, Carolyn Myers

- i. International Services Center: resettlement agency in Cleveland
  1. Karen Wishner, Director of ISC shared following projects that could use volunteers
    - a. English classes
    - b. Helping Somali children with homework
    - c. Helping refugees find jobs
    - d. Assisting in language bank (provides interpreters and translation services)
    - e. Helping people prepare for citizenship
    - f. Offering driver's education
    - g. Sewing program: finds jobs for people who can sew
    - h. Helping with annual folk festival as fundraiser

- ii. Should we start our own volunteer program? Since this is a rebuilding year, we decided we need to build our membership first and then consider whether we can do this.
- c. Community Outreach: Deb DiFranco
  - i. World Food Program wants speaker Sat., April 26<sup>th</sup> at 2 pm at Medina Library. Kevin Griffith volunteered to go to the program.
- d. Social Activities: Amy Tomon, Deb, Maureen potential ideas
  - i. Regular happy hours
  - ii. Parade the Circle: University Circle, June 14th
  - iii. Founder's Day
- e. Fundraising: Kevin and Jared will be on the committee
  - i. Kevin could help coordinate other fundraising projects
  - ii. Airshow: Jared Bartley to coordinate this
- f. Funding Projects: Mary Lou: the following projects will be funded:
  - i. Rachel Miller, Benin, awarded \$1,500, project # 680-161
  - ii. L Brancheau, Costa Rica, awarded \$500, project # 515-134
  - iii. E Chaples, Ukraine, awarded \$500, project # 343-118
  - iv. Mary Lou to call PC Partnership. She and Kendra to coordinate the funds; send check to PC Partnership along with project number.
- g. Communication and WEBSITE
  - i. Forward all announcements to Annabel ([Annabel@stoffer.net](mailto:Annabel@stoffer.net)) for posting on NORVA listserv
  - ii. Website discussion tabled until next meeting; Annabel will lead this discussion.

**Next Meeting:** Monday, May 12<sup>th</sup> 6 pm

Christy and Jared Bartley's house (address will be sent as date approaches)

Slavic Village

Next meeting will focus on our website redesign. Please go to NPCA's site and review some of the affiliate sites for ideas: <http://www.rpcv.org/pages/groups.cfm?category=2>  
Come prepared to discuss what you want included in our new site.

Our current site is: <http://www.norvaohio.org/welcome.html>